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**Turtle Mountain Community College
Special Board of Directors Meeting
March 18, 2010
5:00 p.m.**

OFFICIAL MINUTES

Board of Directors Present: Ron Peltier, Barbara Poitra, Leigh Jeanotte (conference call)

Board of Directors Absent: Robert Lattergrass

Board of Trustees Present: James Lindgren, Dwight Trottier, John Frederick, Janice Azure, Alicia Lunday, Donna Azure.

Board of Trustees Absent: Theresa Rivard, Yvonne St. Claire, David Brien, Troy DeCoteau.

TMCC Employees: Jackie De Los Santos, Dr. Bill Gourneau, Dr. Jim Davis, Dennis Bercier, Ray Parisien

Chairman Peltier called the meeting to order at 5:04 p.m.

Jackie De Los Santos Performed Roll Call.

Chairman Peltier asked for the motion to approve the agenda with changes. There were some changes, which are as follows: 2.2 change to 2.1; 2.1.2 change to 2.2 Ray Parisien; 2.1 change to 2.4; add 2.4.3 Travel Request. Barbara Poitra made this motion, seconded by Dr. Leigh Jeanotte. All were in favor. Motion carried.

2.1 Infrastructure Development by Dennis Bercier

2.1.1 TMCC Bus

See Appendix A.

Dennis Bercier explained the quote for the bus with the upgrades.

Ray Parisien entered at 5:16 p.m.

Alicia Lunday entered at 5:17 p.m.

There were some concerns about the seats in the bus. It was considered to upgrade to leather seats rather than cloth. This upgrade would be \$4000. Chairman Peltier asked for the motion to approve the bus purchase with the following upgrades: Webasto heater, 100 gal fuel tank, carpet walls, chrome bumpers, aluminum wheels, 2 additional monitors, and window upgrade. Barbara Poitra made this motion, seconded by Dr. Leigh Jeanotte. All were in favor. Motion carried.

2.2 Basketball Conference by Ray Parisien

See Appendix B.

46 We met with two difference basketball conferences, which are Mon Dak and NIAC (Northern
47 Intercollegiate Athletic Conference). Discussion held. Ray Parisien and Dr. Jim Davis recommend
48 joining the NAIC. We have already received an approval from the NAIC to join the league with a two
49 year approval. Discussion held. We would like to be able to offer the basketball students some type of
50 incentive which would be a scholarship.

51
52 It was also recommended that we join the National Juniors College Athletes Association. The board
53 requested to see the budget. See Appendix C. Discussion held. Chairman Peltier asked for the motion
54 to approve the basketball program and budget. Barbara Poitra made this motion, seconded by Dr. Leigh
55 Jeanotte. All were in favor. Motion carried.

56
57 Ray Parisien exits at 6:00 p.m.

58
59 **2.3 Human Resources Report by Dr. Bill Gourneau**

60 **2.3.1 Hiring: Director of Nursing**

61
62 1. Director of Nursing—the committee recommended Joann Blue. Chairman Peltier asked for the
63 motion to concur with the committee’s recommendation. Barbara Poitra made this motion,
64 seconded by Dr. Leigh Jeanotte. All were in favor. Motion carried.

65
66 Dr. Bill Gourneau exits at 6:05 p.m.

67
68 **2.4 Presidents Report by Dr. Jim Davis**

69 **2.4.1 HLC Letter**

70 See Appendix’s D, E, F, and G.

71
72 The letter to the HLC needs to be sent out tomorrow. Jackie and Dr. Davis will overnight the
73 information in the morning. Dr. Davis is aware that his contract will not be completed and he will need
74 to re-word the letter to reflect this. The changes which were made were in the 2nd and 4th paragraph.
75 The letter seems appropriate and it will include 5 attachments.

76
77 Appendix E “Narrative of operation of the Governing documents for the Turtle Mountain Community
78 College” have some changes which are as follows:

- 79 ➤ Last paragraph, page 2. Remove: “As for the Board of Trustees, the duties of all officers elected
80 by the board are defined in the By-laws”.
- 81 ➤ Amend the sentence “Formal actions of the Board are generally done through resolutions; and
82 the Board maintains written minutes of its meeting” to read: “The Board maintains written
83 minutes of its meetings which include motions and minutes”.

84
85 Appendix D “Draft letter” has an amendment which needs to be done.

- 86 ➤ Section 1, paragraph 3. Re-word Dr. Davis’ contract renewal to reflect that he does not have a
87 new signed contract.

88
89 Chairman Peltier asked for the motion to approve the letter to the HLC with changes and with the
90 attachments. Dr. Leigh Jeanotte made this motion, seconded by Barbara Poitra. All were in favor.
91 Motion carried.

92 **2.4.2 Contract**
93 See Appendix H.

94
95 Dr. Davis is requesting to have his contract negotiated. It was previously agreed upon that 2 Board of
96 Directors members, 2 Board of Trustees members, and Dr. Davis would work together to negotiate the
97 contact. Discussion held. This will be a closed meeting. Chairman Peltier, Barbara Poitra, John
98 Frederick, Dwight Trottier, and Dr. Davis will meet on Monday, March 22, 2010 at 12:00 p.m. to
99 negotiate the Presidents' contract. Chairman Peltier asked for the motion to approve having two Board
100 of Directors members and two Board of Trustees members negotiate the Presidents' contract with the
101 President. Dr. Leigh Jeanotte made this motion, seconded by Barbara Poitra. All were in favor. Motion
102 carried.

103
104 **2.4.3 Travel Request**


105 Dr. Davis is requesting approval to travel to the HLC conference which will be held in Chicago in April,
106 2010. Trip was previously discussed. Dr. Leigh Jeanotte is not available to attend this meeting. Alicia
107 Lunday and Donna Azure will be attending with Dr. Davis. David Brien may also attend the meeting if
108 available. Chairman Peltier recommends to Dr. Davis to bring Anita Frederick with to this meeting.
109 Chairman Peltier asked for the motion to approve Dr. Davis' travel request. Barbara Poitra made this
110 motion, seconded by Dr. Leigh Jeanotte. All were in favor. Motion carried.

111
112 Dr. Davis mentioned that he may be applying to be on the State Board of Higher Education. He notified
113 the Board that he would need to attend meetings at least once a month for this particular board.

114
115 **3.0 Adjournment**

116 Chairman Peltier asked for the motion to adjourn. Barbara Poitra made this motion, seconded by Dr.
117 Leigh Jeanotte. Meeting adjourned at 6:48 p.m.

118
119 
120 _____
121 **Ronald Peltier, Chairman**



Jady De Los Santos, Board Secretary